**Parcel Description Form for Jersey Post Global**

**Order Information**

|  |  |  |
| --- | --- | --- |
| Jersey Post Global  Order Number |  | For example: JPS551117095715000000 |
| Jersey Post Global  Barcode |  | For example: 1102462201122 |
| ParcelDeal (thennyshop)  Order ID |  | For example:  PD1234 |
| Parcel Sequence Number |  | For example: P1, P2 etc. |

**Description**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **#** | **Quantity** | **Brand** | **Details** | **Note** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |

Fill Guide:

1. Baby Milk Formula: specify the brand, the stage, weight and quantity (e.g. Cow & Gate Stage 3, 900g x 4; Aptamil Stage 4, 800g x 4)

2. Clothing and Apparel: specify the brand name, whether for man/woman/child/baby; coat/skirt/top/trousers/pants etc; the material, size and quantity. (e.g. 'Next', baby cotton coat, 5 years of age x 1).

3. Fashion accessories: specify the brand name, whether for man/woman/child/baby, the name of the accessory, the material, quantity (e.g. 'Marks & Spencer' woman's leather belt x 1).

4. Footwear and Shoes: specify the brand name, whether for a man/woman/child/baby, the size and quantity (e.g. 'Nike' man's black trainer, size 9 x 1).

5. Healthcare products: specify the brand name, the product name, the potency, size/volume and quantity (e.g. 'Holland & Barrett', Cod Liver Oil Capsules, 100mg, 240 capsules x 2).

6. Skincare products: specify the brand name, the product name, the size/volume and quantity (e.g. 'Estee Lauder' - 'Perfectly Clean' foam cleanser and purifying mask, 150ml x 1).

7. One form for each parcel(box).